

~~CONFIDENTIAL~~

17 May 1950

MEMORANDUM FOR: Management Officer

FROM: Assistant Director, OO

SUBJECT: T/O - Office of Operations

During the past several days, discussions have been held with the Personnel Director and the Acting Executive concerning the existing T/O for my immediate office. These discussions have pointed up the need for re-establishing the GS-13 position which was abolished recently.

The re-establishment of this position will permit the appointment and training of an outstanding applicant whom I desire to use as an overall trouble-shooter throughout the office. In addition, I will have an individual on hand who could take over in case of sickness or enforced leave among my top personnel.

As indicated above, it is my understanding that this proposal has been verbally approved by the Acting Executive.

FOIAB3B

GEORGE G. CAREY

25X1

25X1

*add an act chief
planning + coord. staff
office of a D/OO
grade GS-13.
per.*

*This increased
to 9.*

7/0

approved by Budget

18 May 50

per

JOB NO. _____ BOX NO. _____ FILE NO. _____ DOC. NO. _____ NO CHANGE
IN CLASS/DECLASS/CLASS CHANGED TO: TS S C EXT. JUST. 26
NEXT REV DATE 89 REV DATE 15-5-79 REVIEWER 20 15-5-79 62
NO. FOR A CREATION DATE _____ ORG COMPT 204 OPI _____ ORG CLASS C
REV CLASS C REV COORD. _____ AUTH: HR 70-9

~~CONFIDENTIAL~~